FLY AMERICA ACT WAIVER CHECKLIST

I. **General rule:** All air transportation of persons or property must be performed by, or under a code-sharing arrangement with, a U.S.-flag air carrier if available. Tickets (or documentation for electronic tickets) must identify the U.S.-flag air carrier's designator code and flight number.

II. **Unacceptable reasons for using foreign carriers:**
   (A) It doesn’t matter that a U.S. carrier doesn’t have a direct or through service. You must use a U.S. carrier to the farthest interchange point.
   (B) It doesn’t matter that comparable or different service can be provided at less cost by a foreign carrier.
   (C) It doesn’t matter that it is more convenient to use a foreign carrier.

III. **When you may use a foreign carrier:**
   (A) **Travel to and from the U.S.**
      1. Use of a foreign-flag air carrier is permissible if the airport abroad is:
         - your origin or destination airport, and use of U.S.-flag air carrier service would extend the time in a travel status by at least 24 hours more than travel by a foreign-flag carrier; or
         - an interchange point, and use of U.S.-flag air carrier service would increase the number of aircraft changes you must make outside of the U.S. by 2 or more, would require you to wait 4 hours or more to make connections at that point, or would extend the time in a travel status by at least 6 hours more than travel by a foreign-flag air carrier.
   (B) **Travel Between Points Outside the U.S.**
      1. Use of a foreign-flag air carrier is permissible if travel by a:
         - foreign-flag air carrier would eliminate 2 or more aircraft changes en route;
         - U.S.-flag air carrier would extend the time in a travel status by at least 6 hours more than travel by a foreign-flag air carrier; or
         - U.S.-flag air carrier would require a connecting time of 4 hours or more at an overseas interchange point.
   (C) **Other**
      1. **Short Distance Travel.** You may use a foreign carrier, regardless of origin and destination, if the elapsed travel time from origin to destination airport is 3 hours or less and service by a U.S.-flag air carrier would double the travel time.
      2. **U.S. carrier does not serve an origin or interchange point:** You may then use a foreign carrier only to the nearest interchange point that connects with a U.S.-flag carrier.
      3. **Involuntary rerouting:** You may use a foreign carrier if a U.S.-flag carrier involuntarily reroutes you via that foreign carrier.

IV. **Certification:** I certify that my use of the foreign-flag air carrier cited below was permissible for the reason stated in paragraph III (        ) (       ) [fill in letter and number].

Airline: ______________________  Flight No: _______________  Date(s) of flight: _______________

Additional information: **You must provide specific details by separate memo.**

Print name: _____________________  Sign: ____________________  Date: _______________

The completed form should be submitted with travel expenses in GW’s iBuy Expense.